



# **FORWARD PLAN**

**30 May 2022 - 2 October 2022**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551088**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 07/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Investment Plan Multiply

**Description:** Purpose of Report: The authority has received £0.8m of funding for the 'multiply' initiative which aims to see local areas invest in meaningful participation that boosts people's ability to use maths in their daily life, at home and work – and enable adults to achieve formal qualification that can open doors for them (such as into a job, progression in a job, or progression to further study). This funding is received over a three year period and an investment plan requires approval before submission to the Department for Education by 30 June 2022.

The Executive Member will be asked on whether investment proposal meets the aims of the funding and best reflects the needs of City of York.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Paul Cliff

paul.cliff@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The plan is to submit a joint investment plan with North Yorkshire. The investment plan (template not yet produced by DfE) requires an understanding of the need for numeracy support and to ensure that programmes do not displace or replicate currently funded provision. The North York strategy and performance team are conducting research and we have produced a survey sent to all providers to ascertain areas to develop, this was dispatched 3rd May 2022. Aim to consult with customer service groups and with citizen's panels in North Yorkshire.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Waste Recycling Centre and treatment of 'DIY waste' Consultation

**Description:** Purpose of Report: The purpose of the report is to agree a response from City of York Council (CYC) on a consultation by DEFRA regarding the Household Waste Recycling Centres (HWRC's) and the treatment of 'DIY waste'. The consultation closes on 4 July 2022.

The Executive Member will be asked to consider the information presented in the report and note the content of the report. The Executive Member will also be asked to endorse the CYC response to the consultation document so that we comply with Government timetable for submitting a response.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not applicable.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 08/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Air Quality Annual Status Report and Air Quality Monitoring Review

**Description:** Purpose of Report: The report details the latest air quality monitoring results and progress on achieving measures in York's current Air Quality Action Plan (AQAP3) to deliver further improvements.

The Executive Member will be asked to note the progress made towards achieving the air quality objectives and upgrade our air quality monitoring network to ensure compliance with the Environment Act (2021) and DEFRA's Local Air Quality Management (LAQM) requirements and approve a project to refurbish the monitoring stations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

By publishing this paper in advance of its submission to DEFRA allows public scrutiny.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2021/22 Outturn

**Description:** Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn, recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the **25/07/22**  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management & Prudential Indicators 2021/22 Outturn

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

**Wards Affected:** Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management & Prudential Indicators 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the      25/07/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance 2021/22 Outturn

**Description:** Purpose of Report: To provide Members with the year-end position on both finance and performance. Members are asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance 2021/22 outturn

### Call-In

If this item is called-in, it will be considered by the      25/07/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Minster Precinct Neighbourhood Plan – Referendum Result and Adoption

**Description:** Purpose of Report: To inform Members of the positive outcome of the Referendum and recommend that Members formally 'make' the Minster Precinct Neighbourhood Plan and adopt it as Council policy.

The Executive will be asked to note the positive outcome of the Referendum and recommend that Members formally 'make' the Minster Precinct Neighbourhood Plan and adopt it as Council policy.

**Wards Affected:** Guildhall Ward

**Report Writer:** Patrycja Cartwright **Deadline for Report:** 31/05/22

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Patrycja Cartwright, Strategic Planning Technician

patrycja.cartwright@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (2019), pre-submission stage (2020) and submission stage (2021). Residents of Guildhall ward voted in a Referendum on 10th May 2022 and answered the following question 'Do you want City of York Council to use the Neighbourhood Plan for York Minster Precinct to help it decide planning applications in the neighbourhood area?'

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012 , and people who live, work and do business in the neighbourhood area . All residents on the electoral register and living in the neighbourhood area and residential properties within the immediate vicinity of the neighbourhood area were permitted to vote in the Referendum.

**Consultees:**

**Background Documents:** Minster Precinct Neighbourhood Plan – Referendum  
Result and Adoption

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Community Infrastructure Levy

**Description:** Purpose of Report: Since 2010, authorities in England and Wales have also been empowered to establish a Community Infrastructure Levy (CIL) to help pay for infrastructure to support development such as schools, green infrastructure and sustainable transport. This report will seek agreement to move forward with introduce a CIL in York to support the implementation of the Local Plan. It will help ensure infrastructure to support development envisaged is delivered in the right time and in the right place.

The Executive will be asked to agree to proceed with the preparation and implementation of a community infrastructure levy.

**Wards Affected:** All Wards

**Report Writer:** Sara Dilmamode **Deadline for Report:** 31/05/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Kirstin Clow, Interim Head of Strategic Forward Planning, Sara Dilmamode, Local Plan Project Officer

kirstin.clow@york.gov.uk, sara.dilmamode@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** N/A consultation planned on proposed rates will be the subject of a further report to Executive

### Consultees:

**Background Documents:** Community Infrastructure Levy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Outer Ring Road – Phase 1 Dualling – Update on Progress and Proposed Enabling Works – Advanced Diversions of Statutory Undertakers' Apparatus

**Description:** Purpose of Report: The report will provide an update on progress of the YORR Phase 1 Dualling project, namely the submission of a planning application.

The main purpose of the report will inform Members that utility apparatus exists on the footprint of the proposed scheme and will set out a number of options for consideration.

The Executive will be asked to note progress on the scheme and consider options and timing for enabling works.

**Wards Affected:** Haxby and Wigginton Ward; Rawcliffe and Clifton Without; Rural West York Ward

**Report Writer:** Gary Frost **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Gary Frost, Major Transport Project Manager

gary.frost@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not



constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** A wide ranging consultation process was undertaken in autumn 2020.

**Consultees:**

**Background Documents:** York Outer Ring Road – Phase 1 Dualling – Update on Progress and Proposed Enabling Works – Advanced Diversions of Statutory Undertakers’ Apparatus

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Castle Gateway update

**Description:** Purpose of Report: An update on the Castle Gateway regeneration project including reference to the recent petition presented at Full Council on 27 April 2022.

The Executive will be asked to approve the next steps for the Castle Mills development, consider options for the next steps for St George's Field, and to note the proposed inclusion of Castle and Eye of York public realm in the Levelling Up Round 2 bid.

**Wards Affected:** Fishergate Ward; Guildhall Ward

**Report Writer:** Andy Kerr **Deadline for Report:** 31/05/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Kerr, Head of Regeneration & Economy

andy.kerr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Ongoing process of public engagement through My Castle Gateway and oversight by the Castle Gateway Advisory Group.

### Consultees:

**Background Documents:** Castle Gateway update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/06/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Levelling Up Round 2 Funding and UK Shared Prosperity Fund

**Description:** Purpose of Report: The report summarises two funding pots that have been made available by the Government to support the delivery of its Levelling Up Agenda, which was set out in the Levelling Up White Paper earlier this year.

The two pots recently announced are the UK Shared Prosperity Fund and round 2 of the Levelling Up Fund. The report seeks approval for officers to prepare the necessary business cases to submit a bid for Levelling Up Funding, and to prepare the investment plan required to draw down UK Shared Prosperity Funding.

The Executive will be asked to:

1) Set out the necessary work, including stakeholder engagement and the preparation of bids and investment plans to secure the drawdown of York's allocation of the UK Shared Prosperity Fund and the preparation of bids for the Levelling Up Fund.

2) Confirm the Investment Plan, required to draw down York's allocation of funding from the UK Shared Prosperity Fund.

3) Approve the projects for submission to Round 2 of the Levelling Up Fund.

**Wards Affected:** All Wards

**Report Writer:** Andy Kerr **Deadline for Report:** 06/06/22

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Kerr, Head of Regeneration & Economy

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** As part of the bid and Investment Plan preparation process consultation will be undertaken with key stakeholders in the city, including ward members and partners.

**Consultees:**

**Background Documents:** Levelling Up Round 2 Funding and UK Shared Prosperity Fund

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Speed Limit Traffic Regulation Order (Amendments)

**Description:** Purpose of Report: The report will consider requests for speed limit changes and offer an Officer Recommendation for the outcome at each location.

The Executive Member is asked to review the information provided at each location and a course of action to either take forward to statutory consultation for an amendment of the Traffic Regulation Order (TRO) or take no further action.

**Wards Affected:** Bishopthorpe Ward; Copmanthorpe Ward; Dringhouses and Woodthorpe Ward; Huntington and New Earswick Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Rural West York Ward; Strensall Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** No formal consultation has taken place, this will be subject to the outcome of the report going forward.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Centre Exemption Consultation

**Description:** Purpose of Report: The report will consider the representations received to the statutory consultation for the amendment to list of exemptions for vehicle movements within the pedestrian area, with officer recommendation for a future course of action. The report will also provide an update on the policies and protocols for the management of the HVM measure that will be placed at the entry/exit points of the pedestrianised area.

The Executive Member will be asked to consider the representations received and decide on if the proposed amendments to the list of the exemptions on which vehicle movements are permitted within the pedestrian area. The Executive Member will also be asked to approve an engagement process to begin to share information on how waivers can be applied for under the new policies and procedures, this will include an update of the National Street Gazetteer, to keep all statutory undertakers updated with the proposed access restrictions to the pedestrian area.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Advertisement on affected streets and in a local newspaper and all residents/businesses of properties within the pedestrian area.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

25/07/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Osbaldwick Lane Parking Petition

**Description:** Purpose of Report: The report will acknowledge the receipt of the Osbaldwick Lane Parking Petition which was received by Hull Road Liberal Democrats and propose course of action to help deal with the concerns raised.

The Executive Member will be asked to acknowledge receipt and approve the proposed course of action set out in the report.

**Wards Affected:** Hull Road Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** DEFRA Air Quality last mile delivery update

**Description:** Purpose of Report: The report will update the Executive Member on the progress of the DEFRA funded air quality project. The project consists of a feasibility study on delivery systems in the City focusing on last mile delivery and a pilot project to test practicalities of operating a hub system for deliveries utilising walking and cycling as the method of delivery for the "last mile" and reducing the number of delivery vans in and around the City centre.

The Executive Member will be asked to note the progress of the project and the outcomes of the feasibility;  
Approve the approach for the last mile hub pilot (as per the DEFRA funding agreement).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Industry consultation including a range of stakeholders from large international operators to local cycle delivery companies through the independently chaired Freight Forum was undertaken to inform the trial and feasibility.

Consultation with businesses was undertaken as part of the feasibility.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposed Residents Parking for Kexby Avenue, Arnside Place and 13 to 57 (odds) Thief Lane consideration of objections to the introduction of Residents Parking in these streets

**Description:** Purpose of Report: To consider objections to the drafted Traffic Regulation Order (TRO) to introduce the agreed restrictions and permit parking needed to introduce residents' priority parking (ResPark) in these streets.

The Executive Member will be asked to agree to introduce a ResPark scheme, (R39B) and its form, in the following areas:  
Kexby Avenue;  
Arnside Place and  
The frontage of 13 to 57 (odds) Thief Lane.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager, Ken Hay, Traffic Project Officer

darren.hobson@york.gov.uk, ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The Report considers the response (objection) to advertised Order (25 March 2022) and related letter drop. We would inform the objections of the outcome, if this draft Order is agreed.

Any agreed, further revision to the TRO would need to include press advertising and a further letter to residents.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Maximising use of the Park and Ride with a review of onstreet parking

**Description:** Purpose of Report: The report will review and identify areas that are impacted by commuter parking and look at potential options around measures in those areas to encourage commuters to use park and ride services.

The Executive Member will be asked to review areas of the city that have been identified as impacted by commuter parking and options around; proceed to informal consultation on these options.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Public consultation will be undertaken as per the Council's Resident Parking process and include ward councillors in the areas affected.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** iTravel Update

**Description:** Purpose of Report: The report will update the Executive Member on work of the iTravel team and the programme over the next 12 months. The team's work is key to the delivery of ambitions around Transport modal shift including travel planning.

The Executive Member will be asked to note and agree the work of the iTravel team and the programme for the next 12 months.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 28/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Enforcement Update

**Description:** Purpose of Report: To update the Executive Member with regard to enforcement cases being processed including notices served and to outline future potential changes to the enforcement policy.

The Executive Member will be asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Rob Harrison, Becky Eades, Head of Planning and Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 28/06/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economic Strategy and Economic Partnership

**Description:** Purpose of Report: The report will set out the draft York Economic Strategy 2022-2030, building on the agreed themes of:

- A greener economy
- A global city
- Creating the right conditions for sustainable growth
- A thriving local workforce
- An inclusive economy powered by good business

It will also propose arrangements for a new York Economic Partnership, including draft terms of reference.

The Executive Member will be asked to approve the draft Economic Strategy and proposals for establishing the Economic Partnership, so that they can be the subject of public consultation and Council Scrutiny prior to submission of the final strategy to Executive in the autumn.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Considered multiple times by Economy and Place Scrutiny and Climate Change Scrutiny, and previous drafts presented through the Executive Member's EMDS. Strategy based on public engagement through Our Big Conversation process.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

25/07/22





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 19/07/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Directorate of Place 2022/23 Transport Capital Programme – Consolidated Report

**Description:** Purpose of Report: Addition of carryover funding from 2021/22 into the 2022/23 Transport Capital Programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2021/22 capital programme, and amend the current budget for the 2022/23 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 26/07/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Description:** Purpose of Report: The report provides an update on the city-wide, statutory consultation undertaken in 2021 on the potential designation of targeted Additional Licensing Scheme for HMOs with 3 or 4 occupants within the wards of Hull Road, Guildhall, Clifton, Fishergate, Heworth, Micklegate, Osbaldwick & Derwent, and Fulford & Heslington and set forward options to determine whether to designate an additional licensing scheme.

The Executive will be asked to determine whether to designate an additional HMO licensing scheme.

Decision due date for Executive changed from 19/05/2022 to 16/06/2022. Reason: Officers are still awaiting the report which analysis the data from the two consultation exercises and therefore unable to present the report for the May meeting.

Decision due date for Executive changed from 16/06/2022 to 28/07/2022. Reason: Further detailed work and analysis is required to be undertaken which cannot be completed in time for the June's Executive.

**Wards Affected:** Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

**Report Writer:** Ruth Abbott, Michael Jones

**Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Ruth Abbott, Michael Jones, Head of Housing Delivery and Asset Management

ruth.abbott@york.gov.uk, michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Formal City wide Public Consultation with online survey and stakeholder meetings

**Consultees:**

**Background Documents:** Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Flood Resilience Innovation Programme Delivery Stage Approval

**Description:** Purpose of Report: City of York Council have been awarded funding through Defra's Flood and Coastal Resilience Innovation Programme, as one of 25 nationally funded schemes, the six year programme will develop a range of incentivised natural flood risk management opportunities across the River Swale, Ure and Nidd catchments. These measures will deliver flood resilience and climate change mitigation outcomes for York and North Yorkshire communities.

The report will update the Executive of the development of the project since the 21 June 2021 Executive paper, the business case development and approval from the Environment Agency and Defra.

The report will outline the procurement and governance strategies and arrangements that will be in place and the ways in which they will be delivered through partnership working with a wide range of partners across the river catchment.

The Executive will be asked to consider the updates detailed in the report and endorse the approach to governance and partnership working for the delivery phase of the project.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

**Report Writer:** Steve Wragg **Deadline for Report:** 18/07/22

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are

significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Development of business case in line with Environment Agency and Defra processes and sign off and approval via the funders review and assurance channels. Ongoing reporting and consultation via quarterly Decision Session meetings with the Executive Member for the Environment and Climate Change. Procurement and legal input from Council officers, development of governance approaches with partners – NYCC, national parks, rivers trust etc.

**Consultees:**

**Background Documents:** Flood Resilience Innovation Programme Delivery Stage Approval

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 19/09/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/07/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Dementia Strategy

**Description:** Purpose of Report: Work has been underway for some time to develop a Dementia Strategy for the City of York and there has been significant engagement with people with lived experience, carers and families of people with dementia to understand the current environment and the ambition for Dementia support in the future.

A draft Strategy is currently under consultation across system partners, and will be presented to the Health and Adult Social Care Policy and Scrutiny Committee on 5 July 2022.

This report will bring a final Dementia Strategy to Executive for consideration.

Members are asked to sign off on the implementation of a 5 year Dementia Strategy for the City.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain      **Deadline for Report:** 18/07/22  
**Lead Member:** Executive Member for Health and Adult Social Care  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Jamaila Hussain, Corporate Director of Adults and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** This Strategy has been through protracted consultation with the public and with interested parties across the health and social care economy. There is an established Dementia Strategy Working Group which has membership from CYC, Health, the Community and Voluntary Sector, organisations who provide care and support to people with Dementia, and people with lived experience. The Strategy has had oversight from the Health and Wellbeing Board, and its sub-group the Ageing Well Partnership.

### Consultees:

**Background Documents:** York Dementia Strategy



**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/09/22